

The School Residential Grant is part of CPAS's School Ministry, which equips churches to build lasting, faith-filled partnerships with local schools, especially Church of England schools. The School Residential Grant supports this vision by **funding churches with up to £2000 for residential experiences** that:

- For pupils to encounter the Christian faith in creative, relational ways.
- Help churches Strengthen long-term relationships between churches and schools.
- Include clear and age-appropriate Christian content.
- Provide opportunities feel equipped and confident to sustain school partnerships.

Eligibility

Grants are available for churches that meet the following four conditions:

1. **School Partnership:** The church has an existing or developing relationship with a local school, or is actively working to establish one. Successful applications will demonstrate a clear commitment to helping pupils encounter and explore life with Jesus, through authentic relationships and sustained faith-based engagement with pupils and school staff.
2. **Residential Plan:** The church intends to run or support a residential experience for pupils of their local school, that includes age-appropriate Christian teaching, using approved or accredited materials. The residential should provide meaningful opportunities for pupils to explore the Christian faith, with a minimum of 75 minutes of Christian content per day.
3. **Genuine Need for Support:** The grant will be used to reduce financial barriers to the running of the residential, and may cover costs such as subsidising pupil costs, travel, accommodation, church staff support, teaching resources, or preparatory and follow-up sessions with the school. Applications should demonstrate a clear plan for the use of the funds.
4. **Evaluation Commitment:** Applicants agree to complete an online evaluation within six weeks of the residential. Repeat applicants' thoroughness in past evaluations will be considered in future applications. We want to encourage other churches to explore gospel-based school residentials, so your stories, feedback and photos really matter.

How to apply

Applications are considered twice a year, in March and November, by an internal committee at CPAS. Repeat applications are welcomed, and each application is considered on its own merits. Churches interested in receiving a School Residential Grant should complete the following steps:

1. **Complete this Application Form**, providing details of your school partnership, how the £2,000 will be used, your Christian teaching plan and proof of support from your church. Please give answers as fully as possible to the questions on the application form.
2. **Attach Supporting Documents** – you must include a signed School Support Form (end of this application) from the headteacher(s) of your partner school(s), and a copy of your church's current safeguarding policy.
3. **Term and Conditions** – please ensure that you have fully read and understood the T&Cs of the grant (below).
4. **Submit by Email** – Send all documents to schoolministry@cpas.org.uk.

Grants will be paid within 1 month of a church's notification of a successful application. Please apply at least 8 weeks before your residential start date.

All grants are given at the discretion of CPAS. We have a limited amount to award each year, so there may be fluctuations in the size of grants year by year.



School Residential Grant

Application Form

To be completed by the church representative who will serve as the main contact for this grant with CPAS. Please complete the form legibly, giving as full details as possible. The completed forms should be sent to schoolministry@cpas.org.uk.

1. Applicant Information

Name of Applicant	
Church Role of Applicant	
Email	
Telephone	

2. Church Information

Church Name	
Denomination	
Church Address	
Charity Number	
Church Leader's Name (if different from applicant)	
Church Leader's Email (if different from applicant)	
Church Leader's signature	

3. School Partnership

Name of Partner School(s)	
Type of school(s) (e.g. Church of England Primary, Secondary, Academy, etc.)	
Length and Nature of Partnership (Briefly describe the relationship with the school(s), e.g. regular assemblies, chaplaincy, occasional events, or new partnership - how effective do you think these are?)	

4. Planned Residential Overview

Name of Residential/Trip (if applicable)	
Location	
Proposed Dates	
Target Age Group	
Estimated Number of Pupils Attending	

5. Use of Grant Funds

Explain how you plan to spend the grant, including estimated costs (e.g., travel, accommodation, staff, venue, teaching resources, or pupil subsidies) and how you calculated them. Include any potential risks that might prevent the residential from going ahead and how you would address them.

6. Christian Content

Describe the Christian teaching that will be included in the residential. Please name the materials you will use and how they will be delivered (e.g. talks, workshops, storytelling, quiet times, including the amount of time dedicated to Christian teaching).

7. Ongoing Engagement Plan

Referring to the School Partnership section of the grant's eligibility criteria, how will you continue to build your relationship with the school and pupils after the residential? (e.g. invitation to services, ongoing visits, special events, youth group connection).

8. Safeguarding

Please confirm the following safeguarding requirements:

- Our church has an up-to-date safeguarding policy (please attach a current copy to this application).
- All church staff and volunteer attending the residential (and any other planned events) will adhere to both the church's safeguarding policy and the safeguarding procedures of the school(s).

9. Other Information (optional)

Please tick any that apply:

- We are currently enrolled onto, or have completed, the CPAS School Pathways training.
- We have attended one or more CPAS webinars / training events about school ministry.
- We will use CPAS teaching materials.
- Our church/partner school(s) is located in an area of deprivation.

If you have ticked yes to any of the above, please briefly explain in the space below:

10. Monitoring & Feedback

Please confirm that you are committed to completing an online evaluation form after the residential, reflecting on the impact of the grant?

- Yes No

11. Final Checklist and Declaration

Before submitting your application to schoolministry@cpas.org.uk, please confirm you have:

- Included the signed **School Support Form** from headteacher(s)
- Included your church's safeguarding policy
- Read and understood the grant's **Terms and Conditions** (below)

In applying for a School Residential Grant, I declare that the information contained in the application is accurate to the best of my ability. I accept all conditions of the grant, should by application prove successful.

Signature:

Date:

To be completed by the headteacher of the school partnering with the applying church.

Please complete the form legibly, giving as full details as possible. This form should be returned to the church to be submitted alongside their grant application. One per school involved.

1. School Details	
School Name	
Headteacher Name	
Email	
Telephone	
2. Partnership with the Applying Church	
Name of Partner Church	
Briefly describe your existing or developing partnership with this church (e.g. assemblies, RE lessons, mentoring, chaplaincy, special events - how effective do you think these are?)	
3. Support for the Proposed Residential	
<p>Please confirm the following by ticking each box:</p> <p><input type="checkbox"/> I am aware of and supportive of the church's application for a School Residential Grant.</p> <p><input type="checkbox"/> I understand that the residential will include age-appropriate Christian content, delivered in line with the ethos and values of the school.</p> <p><input type="checkbox"/> I confirm that appropriate safeguarding measures will be in place for all pupils and staff.</p> <p><input type="checkbox"/> I agree to work in partnership with the church to ensure the residential experience runs safely and effectively.</p>	
4. Additional Comments	
<p>If you wish, please share how this residential may benefit your pupils or your ongoing partnership with the church:</p>	
5. Headteacher Declaration	
<p>I confirm that the information provided above is accurate to the best of my knowledge and that I support this application for a School Residential Grant.</p> <p>Signature: _____ Date: _____</p>	



School Residential Grant

Terms and Conditions

1. Introduction

These terms and conditions apply to all grants awarded through the School Residential Grant Pot administered by CPAS. By submitting an application and accepting the grant, the church agrees to comply with the terms outlined below. These conditions apply from the date of award confirmation until the completion of a satisfactory end-of-grant report. CPAS reserves the right to amend these terms at any time.

2. Use of Grant

Grants must be used solely for the purposes stated in the application and must support a residential event that includes clear, age-appropriate Christian teaching and has the backing of a Church of England school. Funds may not be redirected to other projects without prior written approval from CPAS.

The information provided in the application must be accurate and submitted in good faith. CPAS reserves the right to withhold or reclaim grant funds if any part of the application is found to be misleading or materially incorrect.

3. Grant Acceptance

Successful applicants must confirm acceptance of the grant within one month of receiving the award email. Funding will only be released once:

- The residential is confirmed to be going ahead.
- Bank account details and charity number are provided.
- All required documentation (safeguarding policy, school support form) has been received.

Significant delays to the residential (e.g. over 30 days) must be reported to CPAS immediately. CPAS may withdraw funding if the event is cancelled or delayed beyond a reasonable timeframe.

4. Administration and Oversight

The church is responsible for:

- Administering the grant funds in line with the application.
- Ensuring compliance with safeguarding and financial practices.
- Delivering the residential as described.
- Submitting a written report within six weeks of the event.

Grants are non-transferable. If circumstances change and the proposed residential cannot proceed as planned, the church must contact CPAS to discuss options. CPAS reserves the right to reclaim funds in part or full if the original purpose is not met.

5. Financial Management

Grant payments will be made by bank transfer to the church's registered bank account. The church must:

- Record the grant as restricted funds in its accounts.
- Retain financial records relating to how the grant was spent.
- Be prepared to submit evidence of spend upon request.

The grant may only be used for eligible expenses as set out in the application (e.g. residential costs, teaching resources, travel, volunteer support).

6. Safeguarding

All churches must:

- Submit a current safeguarding policy with their application.

- Ensure all leaders attending the residential are DBS-checked at the appropriate level, and recruited in line with safer recruitment procedures.
- Comply with all national safeguarding requirements.

Failure to comply with safeguarding expectations may result in termination of funding.

7. Publicity and Acknowledgement

Churches are encouraged to acknowledge the support of CPAS in any public communications relating to the residential (e.g. church newsletters, event write-ups).

CPAS may request photos, quotes, or case studies to help promote the School Ministry programme. Any materials shared will only be used with consent and in line with safeguarding and data protection guidance.

8. Evaluation and Reporting

To support learning and programme development, churches must submit a short report within six weeks of the residential's conclusion. This will include:

- A narrative account of what took place.
- Reflections on pupil response to Christian content.
- Photos or media (where appropriate consent has been gained) and a case study.
- Details on how the grant was used and approximate pupil numbers.
- Any follow-up plans or ongoing engagement with the school.

Continued eligibility for future funding may be affected if reporting requirements are not met.

9. Withdrawal or Reclaiming of Funds

CPAS reserves the right to withhold or reclaim grant funds if:

- The event is cancelled or significantly altered without approval.
- The funds are used for a different purpose than agreed.
- Safeguarding, financial, or reporting obligations are not met.
- False or misleading information was provided in the application.

10. Legal

These terms and conditions are governed by English law. Any disputes will be subject to the jurisdiction of the English courts.